
WORK PERMIT – SPECIALIZED / OVERSIGHT VISAS

With Euro Connection as your South African facilitator, it is necessary for your team members to apply for work permits to enter South Africa. The Film Industry Visa Assistance Program was implemented in December 2014 following an agreement between the Department of Home Affairs (DHA) and three industry associations: the Commercial Producers Association (CPA), the National Association of Model Agents (NAMA) and the South African Association of Stills Producers (SAASP).

FIVA issues letters to foreign film and advertising personnel to assist with the application process for visas which enable the holder to work in South Africa on a temporary basis. The FIVA letter means considerably less paperwork and a quicker turnaround.

To obtain a letter from FIVA, clients must apply via a registered South African company such as Euro Connection.

Procedure for Oversight travellers From Visa Exempt countries:

Proceed to Port of entry with your FIVA letter, return flight and yellow fever certificate (if applicable)
Make sure your passport has 2 blank pages marked visa and is valid for at least 30 days after intended departure from South Africa

The passport will be stamped at port of entry with a normal visitors visa, but it is recorded that the traveller will be on set overseeing the work being done.

Please request a new letter if your arrival date change as the arrival date on the letter and the actual arrival date has to be the same in order to prevent chances of travellers being detained at port of entry.

Procedure for Oversight travellers from visa non-exempt countries:

Proceed to your local South African embassy and apply for your S11.1a visitors visa with the following documents in hand:

1. FIVA letter
2. Completed DHA84 form in black ink
3. Payment of relevant fee, make sure you are aware of how much and how the fee is being paid for the specific embassy
4. 2 x passport pictures
5. 1 x copy of passport
6. Yellow fever certificate - if applicable
7. Proof of flights
8. Passport - please make sure that the passport has 3 blank pages marked visa and is valid for at least 30 days after intended departure from South Africa.

Processing time 5 working days. If you apply at any VFS centre it will take 7-10 days, providing that the passport holder is from the country that s/he is applying from, if a foreign passport holder applies then it could take up to 14 days to process and the traveller need to provide proof of residency or long term work visa to the embassy.

Procedure for Specialist travelers from Visa exempt and non-exempt countries:

Proceed to your local South African embassy and apply for your S11.2 visitors visa with work authorization, with the following documents in hand:

1. FIVA letter
2. Completed DHA84 form in black ink
3. Payment of relevant fee, make sure you are aware of how much and how the fee is being paid for the specific embassy
4. 2 x passport pictures
5. 1 x copy of passport
6. Yellow fever certificate - if applicable
7. Proof of flights
8. Passport - please make sure that the passport has 3 blank pages marked visa and is valid for at least 30 days after intended departure from South Africa

Processing time 5 working days. If you apply at any VFS centre it will take 7-10 days, providing that the passport holder is from the country that s/he is applying from, if a foreign passport holder applies then it could take up to 14 days to process and the traveller need to provide proof of residency or long term work visa to the embassy.

Please request the information should you need to apply for a long term or visa for under 18 travellers

CARNET

An ATA carnet is required for your film & photographic equipment and your collection; please make sure the items are booked on a direct flight to Cape Town.

The carnet has to be completed carefully; listing every item of clothing and accessories and all serial numbers of your photographic equipment in order to avoid delays and/or extra costs.

Customs in South Africa are very strict with clearing the goods; therefore it is necessary to fill in a "temporary import permit", customs will confiscate any undeclared items. Carnets eliminate payment of duties and VAT, the need for customs declaration and the need for deposits or guarantees by the forwarder and exporter to the foreign country.

We advise that you send your collection ahead before arrival in order to avoid any delays.

Carnet means the same as a temporary passport for your collection and film & photographic equipment.

VAT

According to current South African Revenue Service, VAT is applicable on fees charged for Film & Stills productions conducted in South Africa. This VAT law is wholly applicable, even if the client is based offshore. According to the World Competitive Yearbook 2003 (IMD) South African public finance models are rated third best in the World, and the South African Revenue Service is ranked first in terms of effective tax collection. SARS therefore do not permit the waiver of VAT, even if the photographs will never be used in South Africa. Failure to pay VAT places our client in direct contravention with the laws of the Republic of South Africa and leaves you liable to prosecution by the South African Revenue Service.

Goods consumed and services rendered in South Africa, do not qualify for a VAT refund.

You can only claim back VAT on purchases you made and must total over R 250.

You must have tax invoices that comply with the requirements of the Tax Rebate Scheme.

Only original tax invoices will be considered for VAT refund purposes.

Only the person whose name appears on the invoice may claim the refund

No Inspection – No refund

WORKING HOURS MODELS & TALENT

Editorial:	8hr day + 1hr lunch – ½ day is 4hrs
Photo library:	8hr day + 1hr lunch – ½ day is 4hrs
Advertising:	10hr day + 1hr lunch – ½ day is 5hrs
Catalogue:	10hr day + 1hr lunch - ½ day is 5hrs
Weather day:	If the model is booked on a weather day we need to re-use that model on another production day or pay 100% cancellation.
Travel day:	50% of day rate
Petrol:	If the model travels with own transport to set, (more than 40 km outside the city) the petrol charge will be added on the final invoice.
Overtime:	10 -15% - TBC

We have a very close working relationship with all model agencies.

Digital & Video castings on request, e portfolio's @ no charge.

We keep a model schedule with the time in and time out of each model while shooting on set.

Fitting:	2hrs free of charge, thereafter R 250 p/h for local productions and 10% of the day rate per hour for international productions.
Topless:	1 and a half times the day rate
Nude:	Double the day rate
Rehearsal:	50% of day fee
Night shoot:	Time and a half for the 1 st night only

Kids: Age 0-5 6hrs on set – including 1hr lunch – ½ day is 3hrs

Kids: Age 5-10 8hrs on set– including 1hr lunch – ½ day is 4hrs

Kids: Age 10-18 10hrs on set– including 1hr lunch – ½ day is 5hrs

Petrol charge applicable if set is further than 40 km outside of Cape Town

Kids: We apply for kid's permits through the department of labour – Forms SD10-1

Kids: Rest break after 30 minutes performance

WORKING HOURS CREW

FILM: As per the CPA's working guidelines: <http://cpasa.tv/resources/> Crew/CPA Working Guidelines 2008 (current)

STILLS: Standard 12 – 14 hour day on set, overtime to be discussed prior to shoot.

WORKING HOURS LOCATIONS

STILLS: Standard day – 10 hours, 10% of day rate per overtime hour
FILM: Standard day – 14 hours, 10% of day rate per overtime hour

MANAGEMENT FEES CHARGED FOR TALENT & CREW

Under South African government law, the client is officially the employer for all individuals working in South Africa, including foreign models being paid overseas. This introduces onerous liabilities on the client and the alleviation of this burden is one of the many benefits offered by the South African Production Company. On the client's behalf, the production company handles all bookings administration, tax payments including pay-as-you-earn (accordingly to daily, weekly or monthly tax tables), notification of earnings, all skills development levies, government – mandated unemployment insurance contributions, relevant employment permits and approvals, and issuance of IRP5 forms. A minimum 10% fee is charged to recover the administration of these talent and freelance crew bookings, thereby ensuring that the client is legally compliant with all South African legislation.

USAGE

On request, we organize a standard buy out release document for each talent.

INSURANCE

Public Liability:
Insured amount: R 21 000 000.00
Excess
General: R 1 000.00
Work away: 10% of claim, min R 1 000.00 and max R 25 000.00
Personal accident:
Death & PTD: R 200 000.00
TTD: up to R 4 000.00 per week for a period not exceeding 26 weeks
Excess: 7 days
Medical expenses: R 75 000.00
Excess: R 300.00 each & every loss
Not insured:
All personal belongings, personal equipment and personal collections are not covered by our insurance policy. Props, cars & furniture hired for productions are not covered under our standard policy and need to be insured additionally, on a per item, per day basis.
We can arrange extra cover on the above items.

If the client specifies requirements in terms of weather conditions during the production, the consequences of any failure of the required weather conditions to appear will be entirely for the client's expense and not the production service company.

Weather insurance is not included in any of our photographic productions, we strongly advice to include an extra weather day, to avoid any postponed productions as a result of bad weather conditions.

We strongly suggest including weather insurance on film budgets.

Shipment or delivery of the end product, to whatever party and to whatever location, is for the client's account and risk.

LOCATIONS

Location permissions are required for public locations.

QUOTATIONS

All quotes are strictly non-binding. Agreements are not deemed to have been concluded until the client has received written confirmation from Euro Connection (e-mails being considered to constitute written order confirmations) or if the agreement has been signed by the client.

Upon acceptance of our quotation and confirmation of the job, we would require that you transfer the first approximate 80% as a deposit into our bank account, one week prior to the team's arrival in South Africa.

The prices are based in part on costs as at the moment that they were calculated. Euro Connection is entitled to charge increases in prevailing costs and/or fluctuations in exchange rates for foreign currencies to the client, both before and after the agreement is concluded.

Estimates should not be viewed as a 'general price list', as cost may vary according to the time of year and other influences on market related conditions outside our control.

Estimates do not include any unforeseen requests or circumstances and can only be as accurate as per the brief given.

We strongly advise that clients allow a 10–15% contingency to cover additional/ unexpected eventualities. Please be aware that exchange rate fluctuations may affect the final cost in the client's home currency.

PAYMENT

The balance of the production costs will be payable upon presentation of final invoice, payment within 30 days. The sole lapse of that period will mean that the client is in default, without any further notice of default being required.

Overdue outstanding balances past 30 days on receipt of invoice will be charged out at 2% interest.

All other costs, such as collection costs, extra judicial costs and all legal fees will also be for the client's account, in all cases subject to a minimum of 10% of the amount invoiced.

Unless agreed otherwise in writing, all invoices sent to the client must be paid within 30 days after the dates on those invoices.

If the parties have agreed that payment will be made in instalments, late payment will result in the entire amount being payable on demand, without any notice of default being required.

Copyright:

Should the production be confirmed, Euro Connection remains the owner of the copyright in terms of photograph/s and footage taken during the production which forms the subject matter of this quotation. With effect of full payment of all amounts resulting therein, Euro Connection will assign, transfer and make over all rights of copyright in and to the image/s and footage to the named recipient of the final invoice. Euro Connection is entitled to use the end product for their newsletters, website, and other publicity or promotion.

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WHY SHOOT IN SOUTH AFRICA

Over the last decade, we have striven to build a Production sector in Cape Town that is resourceful, effective, top quality and excellent value for money. We believe that we have created the best Production destination on the planet.

Of course we were lucky with the location; Cape Town and the surrounding province offer almost unlimited opportunities for shoots. We have widely diverse geographical locations – Alpine mountains and lakes, tropical-style beaches or rugged rocky coastlines, rolling wheat fields and mysterious forests. And after centuries of global influences, our architectural styles are varied too; we have skyscrapers and quaint English cottages, industrial plants, farmhouses, designer lofts & luxury houses and more art deco buildings than Miami.

One of the other results of our geographical location and the historical movement of peoples, is that the people of Cape Town look like we come from just about everywhere. In this town you'll find Vikings and Greeks, Maasai and Chinese, Malays, Indians, Zulus, English and Italians – or at the very least, people who look like they could be. The cosmopolitan talent mix, supported by professional, English-speaking Model and Character agency talent managers, is outstanding.

The weather is another major factor in Cape Town's success. The sun shines fourteen hours a day when it's the middle of winter in the Northern Hemisphere, and any artist who has worked here has commented on the incredible quality of the light.

Cape Town has built a service-based infrastructure for photographic & film productions that is second to none. In Cape Town you can source the latest cameras and rental equipment, you can rent vehicles and locations from businesses that are specifically designed to serve the needs of Production. The crew is experienced and dedicated; there are strict codes of conduct governing their responsibilities to you, ensuring that you receive the service you require. Even the hotels are production-friendly.

We firmly believe that the value for money you receive when filming in South Africa is simply without compare. We love our city, and we look forward to sharing all it can offer with you.

(Written by Martin Cuff)